



NEHS

NATIONAL ENGLISH
HONOR SOCIETY
for High Schools

A Quick Guide for NEHS Chapter Advisors

How can I stay in touch with NEHS?

Stay connected and inspired through our [weekly NEHS Museletter blog](#) and biweekly NEHSXpress newsletter. Visit the [website](#) often for updates, and don't hesitate to reach out to nehs@niu.edu: we enjoy hearing from our Advisors. Please ensure to remove any Advisors that are no longer active within your chapter.

How do I keep my details up to date?

Keep your chapter running smoothly by logging in to [NEHS Connect](#) and updating your information under the "Chapter Advisor" tab. Remember, the Lead Advisor receives billing details and membership certificates, so make sure everything stays current.

Is there a limit on members?

Not at all! Your chapter can grow as large as your enthusiasm allows: many chapters expand year after year as more students discover the excitement of being part of NEHS.

What are the GPA requirements?

Students need a minimum 3.0 GPA in English and overall coursework to qualify for NEHS. Chapters are welcome to set even higher standards, including whether they consider weighted or unweighted GPAs, to reflect their community's goals and academic spirit, and these should be clearly outlined in [Chapter Bylaws](#). Our [Constitution](#) provides more guidance on this.

How do I invite members?

[Online templates](#) are available on the NEHS website to help you reach out to candidates. Templates include an application form and an invitation letter. Welcoming new members is a wonderful way to celebrate excellence and build excitement around your chapter.

How can I run a membership drive?

Use our [Recruitment Materials](#) and [membership application](#) form to organize a drive that highlights all the great things NEHS offers—this is your chance to grow your chapter and inspire future leaders.

How do I enroll members?

All student members must be enrolled through [NEHS Connect](#) and have their one-time membership fees paid to become official members. Our easy [step-by-step guide](#) will help you through the process.



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How will I receive NEHS membership certificates?

Digital membership certificates will be emailed to the Lead Advisor within 72 working hours after payments are processed, ready for celebrating your students' achievements at the **Induction Ceremony**.

How should I elect Chapter Officers?

Empower your chapter by holding fair, democratic elections for **Chapter Officers**. The process helps students practice leadership and collaboration, both of which are core NEHS values.

What should my Induction Ceremony look like?

Make your **Induction Ceremony** a meaningful celebration of academic excellence. Whether simple or elaborate, it should reflect your chapter's pride and honor each student's accomplishment.

How often should we meet?

Meeting every two weeks works well for most chapters. It keeps everyone engaged and gives members time to plan, collaborate, and bring creative ideas to life between meetings.

Are there guidelines on how to run meetings?

Meetings are best led by **Chapter Officers**, with minutes recorded by the Secretary. Each meeting is a chance to organize activities, plan service projects, and build your chapter's identity together.

What are the annual expectations for a Chapter?

We encourage chapters to stay active locally, complete at least **one literacy-focused community project**, and take part in **NEHS programming** and **author webinars**: it's a great way to stay connected to the larger NEHS community.

Do I need to organize any community service projects?

Each chapter sets its own service goals, but NEHS recommends around **20 hours per student per year**. You can collaborate with other school groups and even apply for **NEHS funding** to support your efforts.



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How can I share what my chapter is doing?

If allowed, setup a chapter Instagram account where your chapter can share their activities and experiences. Follow the NEHS Instagram account [@englishmatters](#) to keep up-to-date.

What kind of activities should we do?

Your chapter's possibilities are endless. Try hosting guest speakers, book discussions, or creative workshops; publish a literary magazine; or plan community projects like book drives.

How can I celebrate National Day on Writing and/or Banned Books Week?

Explore our online resources for [National Day on Writing](#) and fall [Banned Books Week](#) ideas. These events are perfect opportunities to raise awareness, inspire creativity, and showcase your chapter's voice.

What does fundraising look like?

[Fundraising](#) often fuels chapter success. Plan creative, community-friendly events, set achievable goals, and share the responsibility among members. Don't forget, US chapters can fundraise easily with our partner, [Double Good](#).

How can I get my members to participate in the NEHS Creative Challenges?

Make it fun and collaborative. Announce [Creative Challenges](#) at meetings, celebrate past winners, and set aside time for members to brainstorm or create together.

How can I participate in a Social Media Takeover?

If your chapter is doing something exciting, we want to showcase it. [Take over NEHS social media](#) for a day to share your events, service projects, or celebrations and inspire chapters across the country.

How do I order graduation cords/medallions?

Order honor cords, medallions, pins, and more from our official [NEHS store](#). Every purchase supports NEHS programs, scholarships, and grants—so your chapter spirit helps our community thrive.

Any other questions?

Please feel free to reach out to nehs@niu.edu, NEHS Director [Chris Lockwood](#), or members of the [NEHS Advisory Council](#) with any further questions you may have.